

**COMMONWEALTH OF KENTUCKY
MEADE COUNTY FISCAL COURT
ORDINANCE NO. 2024-04**

Summary Version

AN ORDINANCE ADOPTING A CODE OF CONDUCT FOR COUNTY BUILDINGS

This is a summary version of an ordinance adopting a code of conduct for County buildings.

The full version of this ordinance can be obtained in the Meade County Judge Executive's office at the Meade County Courthouse, 516 Hillcrest Drive, Brandenburg, Kentucky 40108.

Given First Reading on March 14th, 2024 and approved by at least a majority of the Meade County Fiscal Court magistrates.

Given Second Reading on April 9th, 2024 and approved by at least a majority of the Meade County Fiscal Court magistrates.

COUNTY OF MEADE
ORDINANCE NO. 2024-04

AN ORDINANCE ADOPTING A CODE OF CONDUCT FOR COUNTY BUILDINGS

WHEREAS, all visitors are welcome to the buildings belonging to the county of Meade; and

WHEREAS, the County recognizes the need for creating a standard policy for establishing the conduct of all visitors and staff while in County buildings; and

WHEREAS, such a policy is necessary to ensure that the use of County buildings does not interfere with the rights of other individuals to access or use County materials, resources or services; and

WHEREAS, such a policy is necessary to ensure that the use of County buildings does not limit the ability of County staff to conduct County business; and

WHEREAS, such a policy is necessary to ensure the use of County buildings does not threaten the secure and comfortable environment of County buildings for both the public and staff; and

IT IS ORDAINED by the Fiscal Court of Meade County, Commonwealth of Kentucky, as follows: that all officials, employees and visitors while in any County Building shall comply with said Code of Conduct effective immediately;

IT IS FURTHER ORDAINED by the County of Meade that a copy of said Code of Conduct shall be posted prominently at the entrance of each County Building and at any other locations in the building as determined by the Judge Executive.

MEADE COUNTY

CODE OF CONDUCT IN COUNTY BUILDINGS

All visitors are welcome to buildings belonging to the County of Meade. To help you enjoy your visit, we remind everyone of the responsibility to use County Buildings in a manner that does NOT:

- Interfere with the rights of other individuals to access or use County materials, resources, and services;
- Limit the ability of County staff to conduct County business; and
- Threaten the secure and comfortable environment of County buildings.

To promote the safety and well-being of all visitors and staff, and to protect resources, equipment, and facilities, the following activities are prohibited in County Buildings.

- Use of public restrooms for bathing, shaving, washing hair, changing clothes in plain view of others, or other inappropriate or disruptive activities in a public restroom.
- Sleeping in public spaces.
- Smoking including the use of electronic smoking devices.
- Having offensive hygiene, odor, or scent that constitutes a nuisance to other persons.
- Behaving in a loud, boisterous, offensive, indecent, or disruptive manner; willfully annoying, harassing, intimidating, or threatening another person; using abusive or threatening language or gestures, fighting or threatening to fight, running, pushing, shoving; or throwing things.
- Remaining in the building after closing or the conclusion of public meetings that occur after closing.
- Leaving children unattended.
- Impeding access to the building or an area of the building or blocking passageways, doorways, or aisles.
- Entering the building without footwear and a shirt, pants or other covering of the upper and lower body (Carried children are exempt from the footwear requirement).
- Drinking alcoholic beverages or displaying intoxicated behavior.
- Damaging the building, furnishings, or equipment; moving or tampering with tables, chairs, equipment, or other furniture.
- Leaving unattended personal items in the building. County staff will not guard personal items for patrons. The County assumes no responsibility for lost or stolen items. Unattended items may be removed from the premises without notice.

- Entering or attempting to enter non-public areas including secured locations, private offices or areas designated for employees or authorized personnel only unless accompanied by a staff member.
- Using photographic, video or other recording devices in non-public areas including secured locations, private offices, or areas designated for employees or authorized personnel only or when such photographing or recording would create a safety risk to County employees and/or the public (This shall not apply to meetings governed by the Kentucky Open Meetings Act).
- The use of cameras or recording devices in the lobby at the Meade County Sheriff's Department or Meade County Fire Departments is prohibited since the lobbies of those buildings are hereby categorized as secured locations and such photographing or recording in the lobby would create a safety risk to the public.
- Further, the right to privacy is a fundamental right protected by the Constitution. Citizens in county buildings shall not be subjected to being recorded or photographed without their consent.
- Soliciting, campaigning, fundraising, or selling.
- Posting notices, posters, or flyers without prior authorization from the County.
- Any act or conduct in violation of federal, state, or local law, ordinance, or regulations or rules is prohibited in any County Building.
- Visitors who engage in prohibited activities or repeated misconduct in violation of this Code of Conduct may be asked to leave the premises or shall be the basis for removal from the premises by law enforcement.

EFFECTIVE DATE

Given First Reading on the _____ day of _____, 2024,

Given Second Reading on the _____ day of _____, 2024,

Adopted by the Fiscal Court of Meade County, Kentucky, on the _____ day of _____, 2024.

MEADE COUNTY FISCAL COURT

BY: _____

TROY KOK

MEADE COUNTY JUDGE/EXECUTIVE

ATTEST TO:

KYLEIGH FRYMIRE
FISCAL COURT CLERK

APPROVED AS TO FORM:

SIDNEY SMITH DURHAM
MEADE COUNTY ATTORNEY