

Documents needed to acquire a Building Permit

ADDITIONS

- Copy of Deed/Plat (Legal Description)
- Addition Plans/Layout: **Including Rafter Size & Span or Trusses AND Wall Section**
If you are NOT using a contractor, detailed plans must be submitted & a plan review is required
- Addition Sketch/Drawing on the property with setbacks & distances
- Septic Certification (If adding a bedroom)
- Driveway certification (If living quarters are added)
- Contractors Information/Certification & Insurance Information (Accord) or Letter of Exemption

Building Permit Cost for an addition = \$100.00

Attached Garage Fee=\$100.00

Electrical Fee = \$65.00

Must have Certified Electrician information if not on file, or waiver form

ACCESSORY/UNINHABITED STRUCTURE

(Detached Garage, Workshop, Gazebo, etc...)

- Copy of Deed/Plat (Legal Description)
- Accessory Plans/Layout with dimensions
If you are NOT using a contractor, detailed plans must be submitted & a plan review is required
- Accessory Sketch/Drawing on property with setbacks & distances
- Contractors Information/Certification & Insurance Information (Accord) or Letter of Exemption

Building Permit Fee:

Accessory/Structure (Uninhabited Detached Structures)=\$82.50

Decks, porches, and storage shed=\$35.00

Sign Installation (Application required for approval) = \$35.00

Electrical Fee (If Applicable) -Must have Certified Electrician information if not on file, or waiver form

Garage/Pole Barn = \$40.00

Grain Bin = \$40.00

Sign = \$35.00

Swimming Pool = \$40.00

Gas Well = \$45.00

COMMERCIAL BUILDINGS

Square Foot plan review fee determined by inspector = \$200+ scheduling fee